

Purchasing Update

Division of Purchasing
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May 31, 2007

Training Highlights ...

The next NIGP Workshop, Preparing for the CPPB and CPPO Exams, "A Review" has been scheduled. 2 days, June 26 & 27, 2007. Please register ASAP or no later than June 1, 2007. Visit our website at www.adm.idaho.gov/purchasing and click on the link to State Buyer Training to register or send an e mail to pearl.smith@adm.idaho.gov for additional information.

Happiness is an attitude. We either make ourselves miserable, or happy and strong. The amount of work is the same.
Francesca Reigler.

PURCHASING WORKSHOP'S

Purchasing would like to thank all of those that attended our recent Workshop at the Department of Agriculture. We know this is a very busy time of year for you.

Mark Little had a presentation on the Procurement Process and some time saving tips. We would appreciate your comments. Please take a few minutes and let Mark know by sending him an e mail at mark.little@adm.idaho.gov

A Purchasing Workshop for Northern Idaho will be held in Lewiston at LCSC. It is scheduled for July 18, 2007.

Eastern Idaho will be held in two (2) locations on the following dates; July 25, 2007 in Twin Falls at Region 5 Health District and, July 26, 2007 at ISU, in Pocatello.

More information to follow in our next newsletter.



PEOPLE ON THE MOVE

Congratulations to Tim Clark with the Tax Commission on his promotion to Storekeeper.

Troy Simmons is the new Purchasing Agent for Parks and Recreation.

Mark Boisselle is the new Financial Specialist Principal at the Historical Society.

Thanks and a very sincere, "Good Bye and Good Luck" to Keith Johnson, Director for the Department of Administration. He has accepted a position in the private sector, starting June 1, 2007

A big "Thank You" to Beth Bramble in Records, Department of Administration (DOA) who will be **retiring June 15, 2007**. Beth has been with DOA since June 1974. Through her 33 years of dedicated service, Beth has performed a variety of duties. During the most recent years Beth has been part of the division support team. Her responsibilities have included processing & monitoring accounts payable. She has been the helpful voice that you talk to when calling the State Records Center.

Beth plans to enjoy her favorite pastimes of crocheting, fishing & camping (not necessarily in that order). The institutional knowledge she takes with her, will be greatly missed.

I sincerely apologize if I have missed someone. Please keep me informed of promotions, moves and changes so that we can share this information with others. It is always helpful to know who the contacts are within the agencies.

REPORTING SICOMM SOFTWARE ISSUES

When you are reporting a problem or request assistance for Sicomm please call or email me first. Bonnie.Sletten@adm.idaho.gov or 208-332-1606.

As the Sicomm System Administrator I am here to help, in order to assist in the tracking and documentation of reported software issues, please follow this process to report technical issues or request technical assistance:

If you send an email, please include the document #s you have (PREQ, REQ, RFQ, POs, etc) and the steps you took (as detailed as possible) that generated the problem. This information is very important in helping us to diagnose/ troubleshoot the problem. If I am unable to resolve the issue I will forward this on to Sicomm.

POSTAL REGULATORY NEWS

Pricing Change - Just a reminder that our new postal rates for a first class postage stamp have changed from 39 cents, to 41 cents as of May 14, 2007

QUIPS & QUOTES OF ENCOURAGEMENT

That person is a success who has lived well, laughed often and loved much; who has gained the respect of intelligent people, and the love of children; who has filled a unique niche and accomplished his or her task; who leaves the world better than before, whether by a perfect poem or a rescued soul; who never lacked appreciation of the earth's beauty or failed to express it; who looked for the best in others and gave the best he or she had.

Adapted from Robert Louis Stevenson

Purchasing Update is a newsletter for the **Department of Administration, Division of Purchasing** designed to provide purchasing information to state and public agency purchasing personnel. Anyone wishing to contribute information and ideas for future articles; has questions regarding state purchasing issues; the **Division of Purchasing** mission or activities, please contact Pearl Smith at (208)-332-1612 or pearl.smith@adm.idaho.gov